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Feasibility Plan and Office Mission

International Relation Office

University of Mandalay

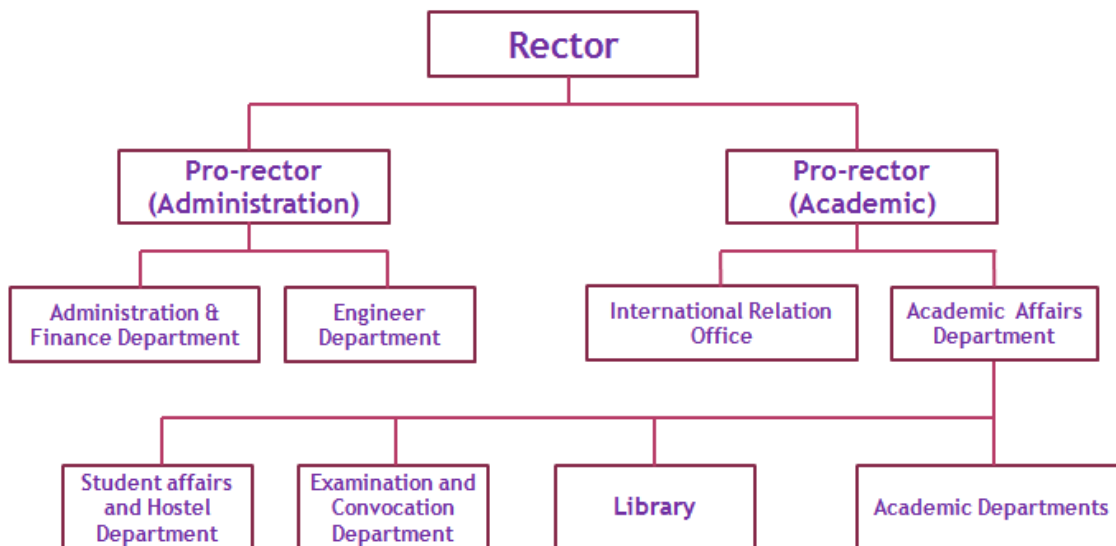
Myanmar

August, 2020

I. Introduction

International Relation Office is located on the 1st floor of the main library of UM (Fig. 1 & 2). The office is supported by 22 members from each academic department under the guidance of the rector and pro-rectors of UM. The responsibility of the office is to facilitate the student and staff mobility programmes and other various activities for the promotion of the International collaboration with the Universities around the world.

II. Organizational Structure of University of Mandalay



III. Feasibility Plan of International Relation Office

Currently, international relation office is supported by representatives from each academic department on a part-time basis. Each staff has responsibility to work six hours per week in IRO. Appointment of full-time office will be implemented according to the agreement of the administrative board of UM and Ministry of Education. The office is mainly financed by the budget of UM. International Organization such as EU also supports the funding of IRO in UM.



Figure (1) Main Library of University of Mandalay (International Relation Office is located at the entrance hall on the 1st floor of the library)

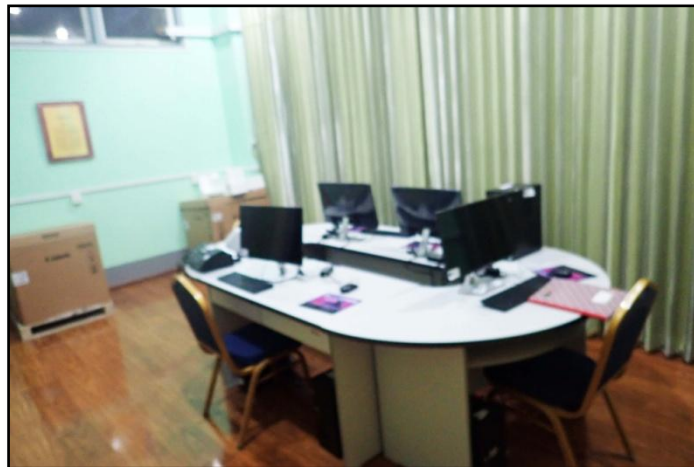
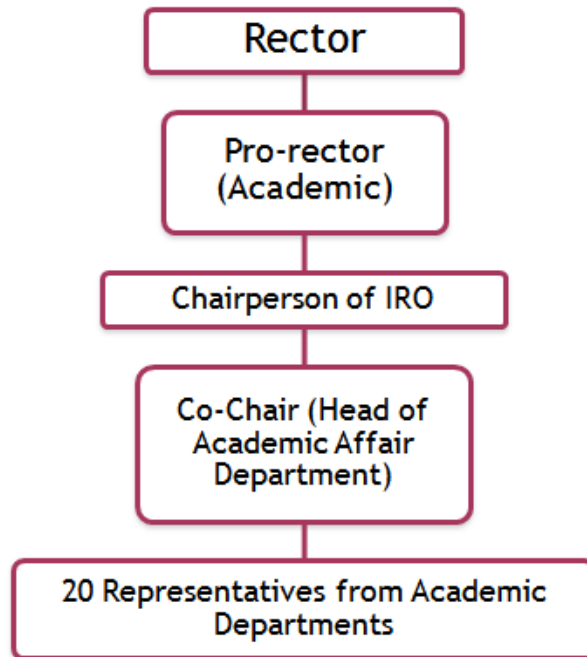


Figure (2) Inside the office room of IRO

IV. Organizational Structure of International Relation Office, UM



V. Mission of International Relation Office

Our Mission is “To promote the Internationalisation in University of Mandalay in order to build the partnerships with the leading universities of the region and around the world”.

VI. Components of Internationalisation in UM

International relation office energizes and coordinates the university’s internationalization efforts and provides the faculty and students for engaging in international projects. Furthermore, it also supports to achieve the university mission and provide the enhanced educational opportunities for students.

The main components of Internationalisation in UM are

1. Curriculum development
2. Study abroad
3. International students
4. Outgoing and incoming scholars
5. Joint Research, International Conference, Peer review research journals
6. Partnership with International Universities

VI. Functions of International Relation Office

The main functions of the International Relation Office in UM are:

1. Promoting internationalization activities of universities in collaboration with the academic departments
2. Signing MoUs and research agreements with international partner universities and effectively implementing them
3. Providing information to students and faculty on international mobility opportunities
4. Administering and promoting faculty and student mobility opportunities in the framework of scholarship and exchange programs
5. Providing facilities for international students and researchers

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Letter of Approval

The Feasibility Plan and Office Mission for International Relational Office has been approved by the administrative board of the University of Mandalay.

Prof Dr Mi Mi Gyi
31.8.2020

Prof Dr Mi Mi Gyi
Pro Rector
University of Mandalay